

Franklin Public Library  
Library Board Meeting  
November 24, 2025  
Approved: December 22, 2025



**ATTENDANCE:**

| Name                                     | Attended | Name             | Attended | Name                                     | Attended |
|------------------------------------------|----------|------------------|----------|------------------------------------------|----------|
| Maria Imp<br>President                   | X        | Christopher Doll | Excused  | Alan Aleksandrowicz<br>Treasurer         | X        |
| Annemarie Vitas-<br>Oklobdzija Secretary | X        | Terrence Berres  | Excused  | Mike Karolewicz<br>Vice President        | X        |
| Amanda Pound<br>Franklin School District | X        | Lauren Rosso     | X        | Jason Craig<br>Aldermanic Representative | X        |

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**I. CALL TO ORDER:** M. Imp called the meeting to order at 6:00pm and performed roll call attendance.

**II. PUBLIC COMMENT:** None

**III. Acknowledgement of \$1,000 Donation for Chair Yoga from an Anonymous Donor:** J. Loeffel announced that the Library received an anonymous donation of \$1,000 to help fund the Saturday Chair Yoga program.

**IV. APPROVAL OF MINUTES:**

- a. A. Pound moved to approve the minutes from the October 27, 2025 regular meeting of the Library Board of Trustees; seconded by A. Aleksandrowicz. A. Vitas-Oklobdzija abstained. Motion passed.

**V. Finance Committee:**

**a. Approval of Vouchers and Invoices**

- i. A. Vitas-Oklobdzija moved to approve Fund 15 vouchers and invoices for \$20,711.12; seconded by A. Pound. Motion passed.
- ii. A. Vitas-Oklobdzija moved to approve Fund 16 vouchers and invoices for \$3,516.74; seconded by M. Imp. Motion passed.

- b. **Treasurer's Report** – The October report represents 83.29% of the year. Fund 15 total revenue is 97.47% of the budget. Total expenditures are 82.80% of the budget. Fund 16 total revenue is 96.69% of the budget. Total expenditures are 59.94% of the budget. Cash register was perfect as expected.

**VI. New Business:**

- a. **Approval of 2026 Holiday and Library Closings:** M. Imp motioned to approve the 2026 Holiday and Library Closings calendar; M. Karolewicz seconded. Motion passed.
- b. **Master Calendar Review:** A. Vitas-Oklobdzija motioned to approve with minor changes; M. Karolewicz seconded. Motion passed.

**VII. Update on Past or Upcoming Council Actions Relating to the Library:** None

**VIII. Update on Franklin Public Schools Matters Relating to the Library:** None

**IX. Report of the President:** M. Imp asked members to review their calendars to set a date for the annual Board of Trustees Retreat in January.

**X. Report of the Library Director:**

**a. Monthly Activity of Library Director and Library:** Library is approaching the end of the year in good shape budget-wise.

**b. FPL @ a Glance Statistics Report:** Numbers remain strong. Physical circulation down a little bit for the year, but the increase in electronic materials has made up for it.

**XIII. Report of the Franklin Public Library Foundation:** Holiday Boutique and Thrift Sale netted more than \$3,000. The Holiday Bake Sale is coming up Saturday, December 13.

**XIV. Upcoming Library Board Meetings:**

**a.** Regular Library Board of Trustees Meeting: December 22, 2025 at 6:00pm in the Sievert Conference Room.

**XV. Adjourn:** A. Vitas-Oklobdzija moved to adjourn the meeting at 6:32pm. J. Craig seconded. Motion passed.

Respectfully submitted, A. Vitas-Oklobdzija, Library Board Secretary